

CARES, COVID-19 Quarantine Closure Funds

Overview and Directions

The CARES, COVID-19 Quarantine Closure Funds flow from federal CARES Act dollars. This funding is to be used to cover expenditures, as outlined in the provision of grants to small businesses, to reimburse the costs of business interruption caused by required closures. This grant will cover quarantine periods beginning on August 1, 2021, until all funds have been disbursed.

It is essential that grant directions are followed carefully and that you submit a complete and thorough application. There is only \$450,000 available, and we anticipate these dollars will be awarded quickly. These funds are shared with other funding opportunities and may be depleted by other grant opportunities. Applicants that do not follow directions and/or who submit incomplete information that requires follow-up will be reverted to a draft state and may lose their opportunity for funding if others have submitted complete and thorough applications.

Eligible applicants:

- Are licensed by the Department of Family Services to protect, care for, and educate children under age 13 in a Family Child Care Home, Family Child Care Center, Child Care Center, or a licensed-exempt facility,
- Are currently operating and serving children and their families,
- May not “double dip” and use this grant for expenses already funded by other federal CARES Act programs,
- Should consult with their accountant or financial staff to document receipt and use of these funds as they are taxable and subject to an audit.

The CARES, COVID-19 Quarantine Closure Funds are intended to be used to reimburse families for tuition paid during an ordered quarantine period and to continue paying team members their full salary and benefits.

Technical Assistance:

This document provides comprehensive details about the grant, and we recognize you may have additional questions.

You are welcome to contact Wyoming Kids First with questions:

Stephanie stephanie@wyokidsfirst.org or 307-277-0140

Betsy betsy@wyokidsfirst.org or 307-413-5810

Grant Application Location and Timeframe:

The grant application is located on the Wyoming Kids First Online Portal. Programs that have applied for a grant from Wyoming Kids First in 2021 already have an organization profile on the portal; those who have not applied for a grant in 2021 will need to create an organizational profile (quick and easy!).

Please contact Stephanie if you have any difficulties accessing the WKF Portal: stephanie@wyokidsfirst.org or 307-277-0140.

Grant Application Content:

The grant application consists of three components:

- Certify the need and use of funds-You must reimburse families for tuition fees and continue paying employees during the closure.
- Grant worksheet-Programs are eligible to recover any lost tuition fees for children who are required to quarantine.
- Documentation of quarantine-Local health departments should be emailing programs a quarantine order which includes dates of closure. A copy of this document will be required as an upload in your grant application.

Grant Submission, Review and Awards:

This grant requires that you submit the application on the Wyoming Kids First Grant Portal. You will be able to save your grant application and pick back up where you left off if you are unable to complete it at one time.

Applications will be reviewed as quickly as possible in the order in which they are submitted. Notifications of award will be made via the portal, as well. When you receive a notification that your grant has been approved, you will be required to log back into the grant portal to sign a grant agreement and to confirm the mailing address where your grant funds will be sent.

Checks will be batched and sent not less than once per week.